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AGENDA

COUNTY COUNCIL OF BEAUFORT COUNTY

Monday, December 14, 2015

4:00 p.m.

Executive Conference Room, Administration Building
Beaufort County Government Robert Smalls Complex
100 Ribaut Road, Beaufort

1. CALL TO ORDER – 4:00 P.M.

2. CAUCUS

A. Receipt of County Administrator's Two-Week Progress Report ([backup](#))

B. Receipt of Deputy County Administrator/Special Counsel's Two-Week Progress Report
([backup](#))

C. Discussion of consent agenda

D. Discussion is not limited to agenda items

E. Executive Session

(1) Discussion of proposed sale of property pursuant to the Beaufort County Rural and
Critical Lands Program;

(2) Discussion of negotiations incident to proposed contractual arrangements and
proposed purchase of property;

(3) Receipt of legal advice covered by the attorney-client privilege.

3. ADJOURNMENT





Memorandum

DATE: December 11, 2015
TO: County Council
FROM: Gary Kubic, County Administrator *Gary Kubic*
SUBJ: County Administrator's Progress Report

The following is a summary of activities that took place Monday, November 30, 2015 through Friday, December 11, 2015:

November 30, 2015

- Employee New Hire Orientation
- Community Services Committee
- Caucus
- County Council

December 1, 2015

- Joshua Gruber, Alicia Holland, Suzanne Gregory and Tom Keaveny re: Employee Services - Compensation, Salary and Benefits
- Joshua Gruber, Suzanne Gregory, Alicia Holland, Philip Foot and Ronnie Charles, Principal Consultant, Arthur J. Gallagher & Company re: Compensation and Classification Study Kickoff
- Joshua Gruber, Mark Roseneau, Colonel David Brown and Mike Jennings re: Building Security
- Suzanne Rainey, Monica Spells, Ashley Bennett and Cary Shoob re: Proposed Voting System for County Council Chambers

December 2, 2015

- Joshua Gruber, Sheriff P.J. Tanner, and Mark Roseneau re: Office Space
- Eric Larson re: Status Update - Stormwater Rates - Continued Analysis
- Eric Larson, Tony Maglione and Ed Modzelewski, of Applied Technology Management re: Stormwater Master Plan Development
- Joshua Gruber and Lisa Lord re: Rural and Critical Lands - Property Reviews

December 3, 2015

- No Meetings Scheduled

December 4, 2015

- Dorothy Gnann re: Camp Saint Mary's

December 7, 2015

- Employee New Hire Orientation
- Joshua Gruber and Colin Kinton re: Review of Windmill Harbour Consulting Report
- Governmental Committee
- Natural Resources Committee

December 8, 2015

- Councilman Gerald Dawson, Joshua Gruber and Colin Kinton re: CIP Sales Tax Commission
- Morris Campbell re: County Issues

December 9, 2015

- Agenda Review with Chairman, Vice Chairman and Executive Staff re: Review Draft Agenda for December 14, 2015 County Council Meeting
- Development Agreement Subcommittee - Pepper Hall Plantation
- Hilton Head Island - Bluffton Leadership Class of 2016
- Joshua Gruber, Tony Criscitiello, Chuck Atkinson and Jon Verity re: Secessions Master Plan Development
- Joshua Gruber, Jon Rembold, Steve Riley, Charles Cousins and Don Kirkman, Executive Director, Hilton Head Island Economic Development Corporation re: Airport Economic Development
- Joshua Gruber, Colin Kinton, Jon Rembold, Steve Riley, Darrin Shoemaker, Charles Cousins, and Scott Liggett re: Jenkins Island Roadway Projects

December 10, 2015

- Jim Beckert re: Auditor Update
- Joshua Gruber and Gary James re: Assessor Update
- Joshua Gruber, Robert McFee, Thomas Keaveny, Dan Chism, Senior Project Manager, F&ME Consultants; Gerald Hargis, Area Manager, R. R. Dawson Bridge; and Attorney Allen Gibson, Womble Carlyle Sandridge & Rice re: Bluffton Parkway 5A Project Status

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December 10, 2015 (Continued)

- Parks and Leisure Services Board

December 11, 2015

- Joshua Gruber and Dr. Al Panu, USCB Chancellor re: USCB Master Planning



Memorandum

DATE: December 11, 2015

TO: County Council

FROM: Joshua A. Gruber, Deputy County Administrator

SUBJECT: Deputy County Administrator's Progress Report

The following is a summary of activities that took place November 30, 2015 through December 11, 2015:

November 30, 2015 (Monday):

- Alicia Holland, Monica Spells and Phil Foot re: Bi-Weekly Project Review
- Monica Spells and Ray McBride re: Verizon Wireless Mi-Fi Program
- David Coleman and Eric Larson re: Pond Matter
- Community Services Committee
- Caucus
- County Council

December 1, 2015 (Tuesday):

- Gary Kubic, Tom Keaveny, Alicia Holland and Suzanne Gregory re: Employee Services – Compensation, Salary and Benefits
- Gary Kubic, Suzanne Gregory, Alicia Holland, Phil Foot and Ronnie Charles, Principal Consultant, Arthur J. Gallagher & Company re: Compensation and Classification Study Kickoff
- Gary Kubic, Mark Roseneau, Colonel David Brown and Mike Jennings re: Building Security
- Mary Lohr, Esq., Howell, Gibson & Hughes and Edra Stephens re: Admission Tax Lawsuit and Management of Delinquent Accounts

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December 2, 2015 (Wednesday):

- Gary Kubic, Sheriff P.J. Tanner and Mark Roseneau re: Office Space
- Gary Kubic, Eric Larson re: Status Update – Stormwater Rates – Continued Analysis
- Tom Keaveny, Rob McFee, Colin Kinton, Adam Shannon and Dan Chism of F & ME Consultants re: Bluffton Parkway 5A Project Status
- Gary Kubic and Lisa Lord re: Rural and Critical Lands/Property Reviews

December 3, 2015 (Thursday):

- Attend 2015 SCAC Legislative Conference, Charleston, SC

December 4, 2015 (Friday):

- Beaufort Hours

December 7, 2015 (Monday):

- John Rembold and Joel Phillips re: BCSO at ARW
- Gary Kubic and Colin Kinton re: Review of Windmill Harbour Consulting Report
- Mark Roseneau re: Meet with Human Services Representatives
- Governmental Committee
- Natural Resources Committee

December 8, 2015 (Tuesday):

- Councilman Gerald Dawson, Gary Kubic and Colin Kinton re: CIP Sales Tax Commission
- Council Member Tabor Vaux, Tom Keaveny and Daufuskie Island Council Members

December 9, 2015 (Wednesday):

- Agenda Review with Chairman, Vice Chairman and Executive Staff re: Review Draft Agenda for December 14, 2015 County Council Meeting
- Development Agreement Subcommittee – Pepper Hall Plantation
- Gary Kubic, Tony Criscitiello, Chuck Atkinson and Jon Verity re: Secessions Master Plan Development
- Gary Kubic, Jon Rembold, Steve Riley, Charles Cousins and Don Kirkman, Executive Director, Hilton Head Economic Development Corporation re: Airport Economic Development

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- Gary Kubic, Colin Kinton, Jon Rembold, Darrin Shoemaker, Steve Riley, Charles Cousins and Scott Ligett re: Jenkins Island Roadway Projects

December 10, 2015 (Thursday):

- Gary Kubic and Gary James re: Assessor Update
- Gary Kubic, Robert McFee, Tom Keaveny, Dan Chism, Senior Project Manager, F&ME Consultants, Gerald Hargis, Area Manager, R.R. Dawson Bridge; and Attorney Allen Gibson Womble, Carlyle Sandridge & Rice re: Bluffton Parkway 5A Project Status
- Parks and Leisure Services Board

December 11, 2015 (Friday):

- Gary Kubic and Dr. Al Panu, ISCB Chancellor re: USCB Master Planning